



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVT GIRLS COLLEGE VIDISHA
Name of the head of the Institution		Dr. Manju jain
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07592234553
Mobile no.		9425431686
Registered Email		heggcvid@mp.gov.in
Alternate Email		neetapandey16@gmail.com
Address		Sanchi Road Idgah Chauraha Vidisha M.P.
City/Town		VIDISHA
State/UT		Madhya Pradesh
Pincode		464001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Neeta Pandey
Phone no/Alternate Phone no.	07592234553
Mobile no.	9425432304
Registered Email	heggcvid@mp.gov.in
Alternate Email	neetapandey16@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MO==&amp;InstId=Mjc2">http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MO==&amp;InstId=Mjc2</a>
4. Whether Academic Calendar prepared during the year	No

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.65	2007	31-Mar-2007	31-Mar-2012
2	B	2.22	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	01-Jul-2018
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Diabetes	25-Jul-2018 01	217
Different Programmes on Voters Awareness	25-Aug-2018 07	186

Know Yourself Personality Development Program	26-Oct-2018 01	147
Alumni Meet	07-Dec-2018 07	108
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany	Project	MPCOST	2016 1825	523000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organised various Workshops

Organised Alumni Meet

Organised various seminars

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Sports activity	Achieved as per plan
Set of Gym for students	Achieved as per plan
Construction of class rooms	Under construction
No Files Uploaded !!!	
<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	19-Jan-2016
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	06-Mar-2019
<b>17. Does the Institution have Management Information System ?</b>	No

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute ensures effective curriculum delivery through a well planned process. The college follows the academic calendar prescribed by Barkatullah University and Department of higher education, M.P. Bhopal. All the programmes taught in the college are affiliated to Barkatullah university and all the departments of the college implement the syllabus prescribed by the university. The induction programme is conducted for the fresher students in the beginning of the session and they are introduced to the entire curriculum and the faculty members. All the departments chart out academic plan for the students and educate students about their role in teaching- learning process and what they expect from the students,. The class time table is planned by the time table committee headed by the Principal and the time -table is framed according to the availability of the faculty members. The heads of the departments conduct the meetings to distribute classes, allot subjects, plan the activities of the departments and review the completed syllabus. The principal monitors the effective implementation of the calendar through formal meetings with heads of the departments and if necessary informal discussion with faculty. Teaching plans and teaching diaries are maintained by all the faculty members. Teaching plan is prepared by every faculty member. They record the conduct of teaching theory and practical classes in the diary. There is optimum utilization of

wellequipped laboratories for curriculum delivery of practical classes. The NSS and NCC unit of the college organize workshops and seminars to enlighten students in different areas of practical utility. The learning progress of the students is evaluated through assignments and internal exams and further doubts are cleared by conducting remedial classes for weak students. The library of the college has a very good collection of the books on the subjects taught in the college. The students have the facility to issue books from the library and they fully avail it. Various academic and co-curricular activities are organized by the NSS and NCC unit of the college. Swami Vivekananda career guidance cell organizes various seminars on placement opportunities.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
One Day Workshop on Diabetes EBP- Health in Your Hand	25/07/2018	48
Beauty Parlour Training	16/08/2018	79
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The institution has formed a committee which looks after the feedback system of the college and further executes it. The committee has made a mechanism to receive feedback from the students and their guardians. The feedback related to infrastructure of the college are also collected. The feedback is analysed by the committee headed by the principal and further executed immediately to fix the lack persisting in the college. The institute organizes seminar in which the guardians of the students are invited and the suggestions taken for further improvement. The college also has installed a complaint box in which students can drop their complains regarding any problem they face. The feedback is also taken from the students on the availability of the books in the library and on the basis of the feedback of the students the required books are made available in the library. The feedback is also invited by the students on the availability of the equipments in science and computer lab and the feedback is further analysed by the committee and the lack is fixed. The teacher guardians in the college keep record of the result of the students, activities in which they participated and their placement. On the basis of this data the college executes to make it a better place of learning. There is a constant interaction with the parents, about the progress of the students. The unstructured feedback from parents during the interaction with them by the class mentors telephonically is also of great use. The alumni meet is organised by the college which provides a good option for direct interaction and feedback by the passed out students. There is also an effective digital database management system of the passed out students of the college. The feedback of all stakeholders is analysed at all levels and utility measures are taken. An effective feedback process combined with relevant action taken to strengthen the teachinglearning process. The institution is growing in leaps and bounds in order to ensure the best possible education in all the spheres, customised to the needs and demands, and aspirations of all the stake-holders are put in place. We look for every given opportunity to enhance the paradigm of quality further

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer application	55	78	55
BA	Hindi Political Science Sociology Economics Music History Geography Computer	565	627	565

	application			
BSc	Physics Chemistry Mathematics Computer application Botany Zoology Biotechnology Home Scienc	527	689	430
BCom	Commerce	190	215	187
BCA	Computer application	30	15	8
MA	Hindi Geography Sociology Economics Social work	250	263	195
MSc	Physics Home Science Botany	100	113	68
MCom	Commerce	60	66	53
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2877	573	4	Nil	12

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	16	16	1	3	1

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available at the level of academic, personal, psycho-social support, professional, career counselling and other services in the college. At the time of Admission, the committee mentors students about the different discipline available in the college. The college also has different helpdesks to counsel students facing problems in admission process. In the beginning of the session, Orientation program is held for the newly admitted students, to introduce them to the extra-curricular and co-curricular activities available in the college. Academic head along with all the heads of different departments and faculty members mentor the students about the courses syllabus, infrastructure and laboratories of different subjects available in the college. Convenors of different committees inform students about the different kind of schemes, scholarships, financial

support and facilities available in the college. The Librarian mentors the students as to how they can avail library to its best. Each student enrolling in the college is assigned a mentor under tutor guardian scheme. The mentor records all the student details such as their academic score, co-curricular and extra-curricular activities and so on. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organized several Extra Classes in the identified topics/subjects for slow learners. Most of the students come from rural area and from Hindi background, the mentors of the college identify the students facing problems in English language and computer science, the college organizes extra English language classes for such students to make them competent in English language and computer science. Since our college is a girls' college, along with anti-ragging committee the college also has anti-harassment committee to safeguard girls from any such activity. The NCC and NSS units of our college organize Extension activities like participating in sports at district and national level and participating in camps and visiting historical monuments of national and international importance. Students are ambitious about their career and placement, keeping this in mind the college has formed a Career guidance committee which organizes Swami Vivekananda career mela. More importantly, the faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3450	16	1:216

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	16	8	Nil	12

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	Nil
2019	NIL	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	PG	Semester	25/05/2019	15/06/2019
MSc	PG	Semester	25/05/2019	15/06/2019
MA	PG	Semester	25/05/2019	15/06/2019
BCA	UG	Semester/ year	25/05/2019	15/06/2019
BCom	UG	Semester/ year	25/05/2019	15/06/2019
BSc	UG	Semester/ year	25/05/2019	15/06/2019



BA	UG	Semester/ year	25/05/2019	15/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College, affiliated institution of Barakatullah University, Bhopal follows all the guidelines of Internal assessment prescribed by the university/department of higher education. There is a provision of internal assessment of 10 marks in each paper at UG 1st 2nd Year Level and 15 marks in each paper at 3rd Year Level and at PG Level. The Internal assessment is done by adopting different evaluation techniques such as project file, multiple choice questions, Classroom presentations, attendance etc. The schedule of the internal evaluation of students is prepared in advance and notified on the notice boards of the department very well prior to the date of assessment. College has a committee to adhere strictly to the schedule of assessments. It approves all the internal assessments of all departments and then it is sent to the university through online mode. The Hard Copy of Award sheets of internal assessment is also sent to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by Department of higher education M.P. Bhopal and exam schedule is prepared by Barkatullah university. The academic calendar, exam schedule and other matters are adhered by college to the regulations/notices issued by Higher Education department and University respectively. The college adheres to the rules and regulations regarding academic calendar, examination and evaluation that is designed by the department of higher education and the university. All the rules and notifications are displayed on the notice board of the college installed at different departments/faculty. All the rules and calenders issued by the department of higher education as well as university is further explained in a simplified manner during the zero classes period/Induction program for the new entrants. In the academic year 2017-18, annual system is adopted at UG level in place of semester system

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[No website](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	Nill	Nill	656	630	96
PG	Nill	Nill	151	146	96.6
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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NOT Available](#)

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1825	MPCOST	5.23	0

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**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	Nil
International	NIL	Nil	Nil

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	14	Nill	Nill
Presented papers	Nill	2	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Green festival	14 MP Battalion NCC NSS Vidisha	12	48
Traffic Rally	14 MP Battalion NCCNSS Vidisha	8	39
Fit India Plogging Rally	14 MP Battalion NCC Vidisha NSS Unit	4	83
AIDS Rally	14 MP Battalion NCC Vidisha	4	72
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth exchange program	Travelling to Singapore	14 MP Battalion NCC Vidisha	1

Battalion best cadet	Rs 3000/-	14 MP Battalion NCC Vidisha	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWEEP program	GGC Vidisha Mahila Bal Vikas Vibhag	SWEEP program	19	85
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22571	Nil	1599	Nil	24170	Nil
Reference Books	3000	Nil	Nil	Nil	3000	Nil
Journals	8	Nil	Nil	Nil	8	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	1028	Nil	Nil	Nil	1028	Nil

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	1	11	0	1	1	7	0	0
Added	0	0	0	0	0	0	0	0	0
Total	59	1	11	0	1	1	7	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has its own internal procedure and policies for maintaining and utilising its physical academic and support facilities. The maintenance of departmental building, lab, electrical facilities, furniture, plumbing works etc are done by internal operating procedure under the directions given by the concern head of the department. The status/ condition of departmental lab facility computers, batteries, fans etc are recorded in log book of each department. The replacement / maintenance are done by following internal operating procedure of college and executed by external people on contract basis. The functioning of internet facility, cabli9ng etc is monitored and maintained by computer technicians of the college. The upgradation / modification of existing network model is carried out by external agencies following the purchase procedures of college. Issues related to telephones, computer printers, photocopiers, computer hardware etc are done by external staff on contract basis. The maintenance of the benches, chairs, fans, blackboards and lights are done under the guidance of the head of the institute. The sport items in the sport complex are recorded in the log book and items are maintained under the guidance of sports in-charge of the college. The book- record is maintained in the stock registers of the library and the verification of books in the library is done by each department on yearly basis. The books which are not in good conditions are either sent for binding or write -off after the permission from write off committee

[http://www.mphighereducation.nic.in/InstitutePortal/Public/Document\\_Details.aspx?id=Mzk0NA==&InstId=Mjc2](http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=Mzk0NA==&InstId=Mjc2)

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Different MP Government scholarship schemes and Yojanaas	1938	13749171
Financial Support from Other Sources			
a) National	Central sector scholarship	83	Nil
b) International	00	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Beauty Parlour Training	16/08/2018	88	SHIVA GUPTA PEARL BEAUTY PARLOUR VIDISHA
Placement training	16/08/2018	79	MA SHARDA COMPUTERS

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Swami Vivekananda Career Guidance scheme	800	505	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1200	BA BSC BCom BCA	Arts Science Commerce	Mp Higher education departments colleges	Bed MA MSc MCom

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Group Song	College	108
Collage	College	68
Parcusion (Tabla)	College	32
Non-parcusion harmonium	College	38
Solo song (classical)	College	58
Solo song (Sugam)	College	65
Solo song (western)	College	25
Debate	College	45
Kabaddi	College	48

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nil	Nil	Nil	Nil	Nil
2019	NIL	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has no active student council but planning to include role of student council and their representation on various academic and administrative bodies / committees of the college.

### 5.4 – Alumni Engagement



5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an Institution is the result of the combined efforts of all who work towards attaining the vision and mission of the College. In Govt. Girls (Nodal) PG College Vidisha, decentralization and participatory management are an interrelated pair of processes intended to promote collective leadership. The Principal is the sole authority of the institution. He is the DDO (Drawing Disbursing Officer, duly authorized by the Dept. of Higher Education, Govt. of M.P) of the College and draw salary from the treasury. But, all the members of staff play significant roles to participate in the decision making system of the college. Two important interventions were made for decentralization and participative management can be understood in following way. 1. The first was the formation of committees in the college. There are Deans on faculty level and Head of Department on department level to take decisions regarding academic innovations and other related activities in consultation with other staff of the college. Heads of the department also ensure the functioning of the departmental activities. All Committee headed by convenor who is helped by the members of the committee. All activities are monitored by the Internal Quality Assurance Cell. Convenor and members of the committee report to the principal and IQAC about the planning and implementation of the decision. They get the feedback from all the stakeholders of the institution and take steps for further improvement within the capacity. There are different committees in which faculty member participate and take decisions and conduct various activities. Faculty members are given representation in various committees. The Committees are as follows:- Scholarship committee, IQAC, Cultural fest committee, Eco Club, Career Guidance Committee Admission committee University examination committees committee for games and sports Student disciplinary committee Canteen committee Journal and publication committee Cultural committee Internal Complaints Committee Counselling and Career Guidance and Placement Unit Grievance Redressal Cell Anti-Ragging Committee Every year, the composition of committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 2. There is a Staff Council which is chaired by the Principal. Staff Council records minutes of the meeting. All the members of the staff participate in the proceedings and important decisions regarding staff, students and the Institution are taken. Thus, Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level-: The Principal, Teachers and the IQAC are

involved in defining policies procedures, framing guidelines and rules regulations pertaining to internal examination, code of conduct-discipline, grievance, support services, finance etc. Functional level-: Faculty members share knowledge among themselves, students and staff members while working for a committee. Faculty members are involved in joint research and have published papers. Operational level-: The Principal and faculty members interact with officials of Higher of M.P and external agencies faculty members maintain interactions with the concerned departments of

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college does not have the freedom to develop its own curriculum, since it is affiliated to Barkatullah University, centrally imposed syllabus is required to be followed by the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College is accustomed with the use ICT in the process of planning college events and activities, Institute uses personal e- mails, wherein Important notices and reports are circulated. Egovernance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable.

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nill	Nill	NIL	Nill
2019	Nill	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
E- governance and computerization of office process	1	28/01/2019	01/02/2019	04
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, GPF/NPS	GIS, GPF/NPS	Govt scholarship schemes

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal financial audits on regular basis and this audit is done by IQAC Committee of college. The audit report is submitted to the principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

00
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Nil
Administrative	No	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents -Teacher interaction related with course and admission related problems  
 2. Scholarship related queries clarification  
 3. Participation of parents in annual function day

6.5.3 – Development programmes for support staff (at least three)

1. Encouragement to attend various training programs and workshops  
 2. Encouragement to do different curricular courses  
 3. Encouragement to appear in the various competitive exam

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedbacks from students and their parents.  
 2. Establishment of alumni association in the college  
 3. Organisation of Faculty development programs in the college

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Diabetes and blood pressure- health in your hand	25/07/2018	25/07/2018	25/07/2018	216
2018	Lecture on Guruve Namah under personality development	27/07/2018	27/07/2018	27/07/2018	205
2018	Organisation of different competitions on World Breastfeeding day	03/08/2018	03/08/2018	03/08/2018	108
2018	Organisation of different	28/08/2018	28/08/2018	28/08/2018	150

competitions  
on Voter  
awareness  
campaign

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nasha nivaran diwas	26/07/2018	26/07/2018	76	13
Importance of personality development	25/07/2018	25/07/2018	44	8
Competitions on world breast feeding week	01/08/2018	08/08/2018	38	18
Women empowerment programme by women and child development department	01/11/2018	01/11/2018	43	12
Talk show on beti bachao beti padhao by human right commission	23/01/2019	23/01/2019	46	8
Nasha mukti karyashala	30/01/2019	30/01/2019	56	12
Workshop on gender sensitization	10/06/2019	10/06/2019	52	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources Rain water harvesting for water conservation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	6
Braille Software/facilities	No	Nil

Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	1	28/08/2018	03	Awareness programmes on voting Poster essay competition debate rangoli competition lectures	Importance of voting, human rights, constitution, breast feeding, nutrition and health	43
2019	3	2	15/08/2018	05	Rallies Garima yatra	Independence day Population day, Gandhi Jayanti Republic day	86

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ek bharat shreshth bharat - Manipur team	25/09/2018	25/09/2018	111
Know yourself by Gagan Awasthi	26/10/2018	26/10/2018	87
Career fair	15/02/2019	15/02/2019	219
Annual function 2018-19	22/02/2019	25/02/2019	345

Annual sports	27/02/2019	27/02/2019	86
Youth Day	12/01/2019	12/01/2019	436
Yoga Day	21/06/2019	21/06/2019	325
Teachers Day	05/09/2018	05/09/2018	635
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Celebrating various days like Goraiya diwas, prithvi diwas, paryawaran diwas etc. 2. Awakening the students as well as society by organizing lectures, rallies on importance of "green vidisha clean vidisha" 3. Plantation is the major task done by the committee of Eco club, NCC and NSS unit. 4. On special ceremony of college staff Birthday, retirement of any staff, plantation is the major token of love and gift given to the respective one. 5. Promoting bicycle use by the students and staff

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. We are celebrating all the specified days eg.Goraiya diwas, Prithvi diwas, Paryawaran diwas, Nutrition week, Breast Feeding week, Human right day etc. By organizing various competition, lectures, workshops etc. 2. We are the bridging gap between the current students and alumni of this college, by continuously organizing alumni meetings lectures and get together party. So that they get familiar and friendly to each other and together contribute for the betterment of the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.mphighereducation.nic.in/InstitutePortal/Public/Document\\_Details.aspx?id=Mzk1MA==&InstId=Mjc2](http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=Mzk1MA==&InstId=Mjc2)

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Culture is who we are, and what shapes our identity. Placing culture at the heart of development policies is the only way to ensure a human-centred, inclusive and equitable development. Cultural diversity in the classroom is on the rise in today's life. Fostering inclusion and awareness around multicultural education and taking a culturally responsive approach to teaching benefits all students. Not only does creating greater multicultural awareness and inclusion help students with different backgrounds and needs succeed, but it also encourages acceptance and helps prepare students to thrive in an exponentially diverse world. Cultural heritage whether tangible or intangible and creativity are resources that need to be protected and carefully managed. They can serve both as drivers for achieving the Sustainable Development Goals as well as ,enablers, when culture-forward solutions can ensure the success of interventions to achieve the Sustainable Development Goals. The music department of the college teaches the music of Indian languages which are distinct in themselves and are the representative of their culture and heritage. Indian folk music is taught in the department. The music department works as the uniting force among all the local languages and the folk music of different community of the region. The department gives training in Indian classical vocal music, regional songs, patriotic songs etc. the department also provides training in musical instruments like Taanpura, Harmonium, Dholak, Tabla and Guitar.

Provide the weblink of the institution

[http://www.mphighereducation.nic.in/InstitutePortal/Public/Document\\_Details.aspx?id=Mzk00Q==&InstId=Mjc2](http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=Mzk00Q==&InstId=Mjc2)

### **8.Future Plans of Actions for Next Academic Year**

1. Construction of new class rooms and smart class rooms. 2. Development of research lab 3. Introduction of new courses