



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT GIRLS COLLEGE, VIDISHA
• Name of the Head of the institution	DR. MANJU JAIN	
• Designation	PRINCIPAL (IN-CHARGE)	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07592234553	
• Mobile No:	9425431686	
• Registered e-mail	heggcvid@mp.gov.in	
• Alternate e-mail	manju.jain42@gmail.com	
• Address	SANCHI ROAD IDGAH CHAURAHA VIDISHA MADHYA PRADESH	
• City/Town	VIDISHA	
• State/UT	MADHYA PRADESH	
• Pin Code	464001	
2.Institutional status		
• Type of Institution	Women	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	BARKATULLAH UNIVERSITY BHOPAL				
• Name of the IQAC Coordinator	DR. NEETA PANDEY				
• Phone No.	07592234553				
• Alternate phone No.	9425432304				
• Mobile	9425432304				
• IQAC e-mail address	heggcvid@mp.gov.in				
• Alternate e-mail address	neetapandey16@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtgirlscollegevidisha.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.65	2007	31/03/2007	31/03/2012
Cycle 2	B	2.22	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			01/07/2021		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Government Girls College Vidisha	New Construction renovation and equipments	RUSA	2019 4 years	4 Crore	
Government Girls College Vidisha	Laboratories Hostel and renovation	World Bank	2021 3 years	9.98 crore	

8. Whether composition of IQAC as per latest NAAC guidelines	No
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	No File Uploaded
9. No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil
<ul style="list-style-type: none"> • If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Organised seminars and webinars	
Organised educational tours for students	
Organised online yoga training	
Organised various online workshops	
Organised lecture series	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Construction of Laboratory	Partially achieved
Construction of Hostel	Partially achieved
Educational tour	Achieved
Webinar	Achieved
Skill Development program	Achieved

13. Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	27/01/2022

15. Multidisciplinary / interdisciplinary

The Government girls College vidisha provides education in multiple disciplines. It has Arts, Science, Home Science and Commerce faculties. In a faculty also, students have options to choose different subjects and in UG programs students can choose interfaculty subjects in their elective subjects.

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving college. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. The idea is to make students "skillful professionals" and help their overall growth. In a

crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent. Govt. Girls College Vidisha will try to follow the ABC system as per direction given by the department of Higher Education, Govt. of M.P.

17.Skill development:

Madhya Pradesh is fast emerging as a knowledge hub in the country and special attention was being paid to skill development in the state. In the last decade, there has been a rapid expansion in available opportunities in the field of education and educational institutions. Govt Girls College Vidisha has many skill development courses to enhance the skills of the students. Many vocational Courses are offered by the institute under NEP such as Tourism and Travel Services, Organic Farming, Dairy Management, Financial Services and Insurance, DTP etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System is a Systematic transfer of knowledge from generation to generation. It is not simply a tradition but well-structured system and process of knowledge transfer. In Govt. Girls College Vidisha faculty members are well aware with the Indian Knowledge System. All courses offered by the institute is in both English and Hindi Language. Language is not a barrier here in Govt. Girls College Vidisha, although we promote teaching in local language to enhance the understanding of the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education increases clarity of focus among the students and lecturers so that learning process becomes more focused and productive. Govt. Girls College Vidisha focuses on the student's ability to self-evaluate and measure his progress at every stage.

Outcome-based education focuses on results rather than learning processes. Here in Govt. Girls College Vidisha, Students are given clear objectives and regular evaluations of progress, and they receive personalized feedback on how well they have achieved those goals. The key to success in outcome-based education is clarity, for both teachers and students and we follow the same.

20.Distance education/online education:

1-The College is a dedicated centre of IGNOU and Bhoj university.

2- Some faculties of college are involve in e-content development.

Extended Profile

1.Programme	
1.1	31
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	6755
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	1656
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	2037
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	50
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	49
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	28
Total number of Classrooms and Seminar halls	
4.2	157171
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute taking a cue from its vision, mission and objective emphasizes an effective curriculum delivery through a well-planned and a documented process. Being a constituent of Department of Higher Education, M.P. and an affiliating institute of Barkatullah University, Bhopal, we offer a well-planned and effective learning environment to develop academic excellence in our students so that they may be prepared for future job opportunities. To ensure effective delivery of course curriculum, the teaching methods adopted are traditional methods, on line classes, Power Point Presentation and collaborative learning.

meticulous teaching is ensured by regular maintenance of attendance register and Teaching Diary by the teacher which are duly signed by the Head of the Department and the Principal at the end of every month. In case any of the faculty member is on leave, his classes are assigned to other faculty members to avoid delay in complying with academic schedule. Department of Higher Education (M.P. Govt.) conducts virtual classes for the students. The college motivates

them to attend these classes which augments their learning. For the weak students, Remedial Classes are also offered to the students under the World Bank Project. A Separate time table covering the difficult topics of the syllabus are prepared to provide more benefits the students of the scheme

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	00

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College, affiliated institution of Barkatullah University, Bhopal follows all the guidelines of Internal assessment prescribed by the university/Department of Higher Education. There is a provision of internal assessment of 10 marks in each paper at UG 1st, 2nd and 3rdYear Level and 15 marks in each paper at PG Level. The Internal assessment is done by adopting different evaluation techniques such as project file, multiple choice questions, Classroom presentations, etc. The schedule of the internal evaluation of students is prepared in advance and notified on the notice board of the department well prior to the date of assessment. College has a committee to adhere strictly to the schedule of assessments. It approves all the internal assessments of all departments and then it is sent to the university through online mode. The Hard Copy of Award sheets of internal assessment is also sent to the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	00

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG

C. Any 2 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our College, GOVT. GIRLS P.G. COLLEGE VIDISHA is a Government College, affiliated to Barkatullah University. So, We have some limitations in introducing relevant topics in the curriculum. However, there are contents in the syllabus of Barkatullah University integrating issues relevant to gender, human values and environment. All the Under Graduate Courses have compulsory paper Foundation Course- 'Moral Values and Language'. This Course goes a long way in making the students acquainted with Indian culture and human values. Foundation Course II year includes Environmental Studies which inculcates awareness regarding environmental issues. In addition, different topics regarding gender, human values and environment have also been included in the different subjects at UG and PG Level

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1813

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/1_UbcuNfWVeQdyfLn0wub5D5ZI4uBNW7M/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2760

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2443

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners and advanced learners are identified by the tutor guardian faculty. Each student enrolling in the college is assigned a mentor under tutor guardian scheme. The mentor records all the student details such as their academic score, co-curricular and extra-curricular activities and so on. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organized several Extra Classes, special lectures from visiting faculty, doubt-solving sessions, individual guidance and use of ICT tools in the identified topics/subjects for slow learners. The students who are identified as advanced learners are given opportunities to excel by ensuring their participation in National, University and District level Competitions. They are also given special trainings to augment their skills. Brain storming, text book reading, debates, discourses; group-discussions have proved to be significant milestones in enhancing cognitive abilities and enriching the intellectual curiosity of both slow and advanced learners.

File Description	Documents
Link for additional Information	00
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6755	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College faculty continually adopts new ways to make the learning process more student-centric. Teaching-learning is made more effective through individualistic and personalized approach for students with diverse socio-economic and academic profiles, and special needs and abilities.

1) Teachers act as facilitators in students' group discussion to make teaching and learning more student-centric.

2) The faculty of the Institution augment lecture material with appropriate case studies in the classroom to develop inductive reasoning in students, and to make the teaching-learning process more effective

3)The Science Faculty organizes science fairs and other events like science quiz, seminars etc to develop a competence of reasoning and thinking, and also a scientific temperament to apply to daily life decision-making processes.

4)Teachers of the College encourage the students to become independent and self-motivated learners for life. Students are also encouraged to develop habits of dedicating oneself to continuous learning, staying updated with the current events, acquiring new skills, and in analyzing and resolving contradictory pieces of knowledge, thus expanding their understanding. The different mechanisms used by the teachers for developing students into life-long learners

File Description	Documents
Upload any additional information	View File
Link for additional information	00

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The college has a wide range of support facilities and technical infrastructure to ensure the e-learning techniques become an integral part of teaching-learning strategies of the institution. These include;

- More than 70 desktop computers
- The IT infrastructure is supplemented with the hardware's like Printers, Fax machines, Scanners, Photocopier and Intercom phones
- The college campus is Wi-Fi enabled and user ids and passwords are issued to all members of the teaching and non-teaching staff. There is also an open free wifi for the student in the library.
- The college has installed projectors in 10 of its rooms, including classrooms, laboratories and the seminar room to support the traditional chalk and blackboard methodology. In addition, college has a number of portable projectors.
- At present, college has nearly 2500 textbooks, subscription to 10 journal magazines and 08 daily newspapers.
- In addition to the support structures made available by the college, the faculty also makes use of other multimedia techniques for facilitating an effective teachinglearning process.
- The Heigher education department provides open online educational resources are used by the teachers and students to augment the teaching-learning process. The utilization of such material in the lecture is facilitated by the hi-speed Wi-Fi network of the college and the projector- enabled classrooms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	00

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

455

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process and is of paramount significance in achieving learning outcomes as it plays key role in measuring educative effectiveness. The various Departments of College conducts Internal Evaluation through online quiz, individual question-answer sessions, classroom presentations etc. Besides these methods the Department of Science adopts different methodology such as project work, lab experiment, viva for the internal evaluation

File Description	Documents
Any additional information	View File
Link for additional information	00

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. Gils College is affiliated to Barkatullah University. College exams are conducted by the University. The grievances and queries of the students regarding exams are forwarded by the Principal to the concerned Examination Controller for redressal. Examination related grievances are redressed on the basis of the records maintained in the Examination Control Room. The non-teaching staff from the office have also been assigned the responsibility to contact the University and present the maintained records to facilitate and ensure speedy redressal of the grievances.

File Description	Documents
Any additional information	View File
Link for additional information	00

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has been consistently striving to achieve intended learning outcomes through concerted efforts at every level. Introduction program is organized at the commencement of each session so that the students can map the course outcome. The course outcome is shared with the students in classroom discussions. The faculty members and students are encouraged to attend workshops, seminars, conferences and FDPs to keep them updated. The Alumni Meets are organized regularly. They share their experiences and valuable insights. These Meets certainly help the students in being better prepared for the professional world. The interaction with former students regarding the skills required in a particular sphere and the challenges go a long way in giving the students a concrete and clear picture of the programme outcome, thereby helping them to plan their careers in a better way

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	00
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes and programme outcomes are constantly measured by assessment and evaluation done by the faculty members of the concerned department. The IQAC committee regularly monitors the attainment of course outcome. The assessment of course outcomes is done on the basis of Continuous Comprehensive Evaluation (CCE). Several methodologies are adopted by the faculty members for CCE which are as follows: (i) Written assignments (ii) Class tests (iii) Quiz (iv) Project. Students are also encouraged to give class

presentations and participate in group discussions. University exams are held at the end of each semester/year to evaluate the academic attainments of course outcomes. Effective measures are taken to improve the academic standards. Student feedback is also obtained and shared with the faculty members. There is also a robust system of student tracking, which helps in assessing course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	00

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1813

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.govtgirlscollegevidisha.com/annual-reports/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1_UbcuNfWVeOdyfLn0wub5D5ZI4uBNW7M/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://mpcost.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes a number of extension activities every year to sensitize the students towards community needs in which students and teachers actively participate. The NCC unit, NSS unit and Eco club

of college organized many activities for the sensitization of students about the community needs.

Activities done by NCC/NSS/ Eco club

- The college has adopted a village Sunpura which is nearly 6 km from college. It organizes various activities/ camps in this village every year through its faculties, NCC and NSS units and explains and aware the village people about energy conservation, liquid and solid waste management, water conservation, cleanliness etc.
- Tree plantation by the students, faculties and eminent personalities of Vidisha are organized inside and outside the campus every year to aware and involve students and local community about environmental cleanliness and to make the area full of greenery.
- Swachhta Pakhwada, Swachhta Pledge, Swachhta awareness Rallies, cleaning of college campus, statues & monuments and rallies on cleanliness drive are organized every year to aware the people about cleanliness of our surroundings.

File Description	Documents
Paste link for additional information	http://www.govtgirlscollegevidisha.com/ncc/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

156

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

156

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has sufficient infrastructure to facilitate quality learning experience to the students. The classrooms are well ventilated and equipped with furniture, lights and fans to provide a gratifying experience to the learners. There are 24 class rooms, out of which 05 are smart classrooms. We have well equipped 07 Labs, 02 Seminar halls with ICT facility, reading room, Girls common room and sick room with first aid facility. The Library has adequate number of learning resources: physical and e-resources like membership of NList which facilitates access to more than 3978 journals and 195809 E-books. The library has 127935 books available for students. The college has taken membership of Indian Economic Association and subscribes magazines and newspapers to keep the students updated

with recent trends. Reading corner for students has been provided where they can take down notes from reference books. Photo copy facility for the students is also available. They can also take the printouts of the relevant study material. The college is endowed with lush green pace with the changing requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College aims at the complete development of the students as it is the sole aim of the institution. We have been continuously striving for the enrichment of physical, cognitive and social abilities in myriad ways. The college provides the students opportunities for artistic expression through cultural club. There is abundance of talent in the students. The club provides platform for those talents to blossom and flourish. It aims to promote a dynamic cultural milieu that is preserved and honed through a gamut of activities like music, dance, drama, painting, rangoli etc. The students have performed exceptionally well in vocal and instrumental music (Tabla) and one of the students have won the state level Youth festival in light music. Festivals such as Independence Day, Republic day, Teachers day are enthusiastically celebrated. Youth Festival is held every year. Birth anniversaries of great patriots, scholars and leading luminaries are celebrated. By bringing students together through such activities the club promotes cohesion, fosters synergy, celebrates pluralism and elevates civic pride. As games and sports play a significant role in the enhancement of these qualities we have sufficient facilities to ensure active participation of the students in sports activities..

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library has been making consistent progress in terms of books, periodicals, journals and e-resources. It has also been making concerted endeavours to facilitate better services to the students. The library presently uses SOUL software (version 2.0), installed on 16th August 2019 and has broadband connectivity of 100 MBPS. The library is partially automated. The N-list membership is an added asset as it gives students access to 6000+ e-journals and 150000+ e-books on various subjects. College provides e-learning

environment to students and research scholars. A Separate Competitive Exam Corner offers books and magazines related to various competitive exams and helps them to prepare better for these exams. The library has executed various strategic plans to provide quality learning experience to the students. SC/ST students can avail the facility of getting free text books and reference books costing around Rs. 1500/- along with stationary items of Rs. 500/-. The college being the research center has an added advantage as pre Ph.D. Viva's are regularly held. The interested students can attend this Viva presentation. This facilitation of open Viva Voce fosters an effective research environment and helps the students to understand various issues and seek opportunities in myriad research spheres

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	00

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

216436

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well defined mechanism for updating Information Technology infrastructure to meet current technical requirements. A provision is made in the Annual Budget for maintenance and upkeep of Information Technology infrastructure. We have a Lease Line dedicated for the college with LAN facility in the entire campus. Earlier we had Bandwidth 100 MBPS. The internet facility in the college has been facilitated by Broadband connection and FTTP connection of BSNL service provider. The special network service for virtual rooms is SWAN(NIC), these services in the college campus always provide uninterrupted data facility for smooth and timely work

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a structured mechanism to ensure the maintenance of physical, academic and support facilities. There are sufficient number of class rooms for routine classes and Seminar Halls for cultural, literary and co-curricular activities. We have a clean and green campus endowed with rich flora and fauna which provides a

pristine backdrop for effective learning experience. There is a system in place for maintaining the cleanliness of the campus. The class rooms and washrooms are also always spic and span. There are separate washrooms in every block with adequate facility for female faculty members and girl students. A Campus Committee has been appointed which regularly monitors the cleanliness of the campus and takes initiatives like plantation, cleanliness drives and other activities for the beautification of the campus. Separate dustbins have been installed in the campus to dispose of biodegradable and plastic waste. The smooth and effective functioning of the library is ensured by the library committee led by the Principal. .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5288

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	www.govtgirlscollegevidisha.com/igac-reports/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

656

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

526

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

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File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has consistently facilitated student's representation and engagement in various co-curricular and extra-curricular activities. students participate actively in various co-curricular and extracurricular activities like in yuva utsav, cultural programs, sport pograms, annual day celebrations, tree plantaion, cleannes drive, awareness drives, rallies, NSS & NCC activities etc. Volunteers of NSS and other departments are also actively engaged in social, literary and cultural activities throughout the session.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni association in the college but every yera Alumni meet is organised by the institute. the financial contribution by the Alumni is just nominal only. the Alumni's supports to juniors by providing study materials and other necessary materials.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

district with the vision to provide quality and valuebased education combined with emerging global trends MISSION-: Our Mission is to initiate curiosity about higher education among the girls of nearby and remote area surrounding Vidisha. The institutes focuses on various activities to build student friendly, responsible and just environment, where the teaching faculty and students collaborate for knowledge and skill enhancement, incorporation of quality parameters in every endeavor and strive for attaining excellence. The students are exposed to best standards both in the classroom environment and to real life situations. Regular interaction with the people of eminence, attachment with grassroot level social organizations and their hands-on experience in mitigation of difficulties of citizens in distress, help in enhancing commitment and sincerity, thus developing students as responsible citizens. Nature of Governance -: Govt. Girls College, Vidisha follows participatory approach of administration and governance.

File Description	Documents
Paste link for additional information	http://www.govtgirlscollegevidisha.com/vision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the motto 'Let's all grow together'. Many committees independently, yet in cooperation, function to look after various issues like, academic, cultural, social, sports, personality enhancement, career and placement, discipline, gender equality, scholarships, 5 NAAC for Quality and Excellence in Higher Education Copyright Reg. No: L-94712/2020 4 college infrastructure, etc., on a day-to-day basis. Due representation of students is ensured in relevant committees. This also helps the college administration to approach all groups of students and to better understand their aspirations. Teachers in-charge of different committees function independently with their leadership skills; thereafter hold discussions with the principal/ IQAC/ HOD's etc., as required. Apart from the academic role, the teaching faculty fulfils its extra-academic and administrative responsibilities looking after numerous other jobs like, IQAC, timetable management, purchase, IT related issues, Swami Vivekananda Career Guidance cell, teacher-guardian interaction, Women empowerment and anti-harassment, income tax and salary fixation, audits, alumni affairs, RUSA/World Bank projects, RTI, scholarships, NCC, NSS, sports, literary and cultural events, etc. Coordinators of various committees frame objectives and plan of action for the academic calendar.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Govt. Girls College, Vidisha religiously follows government policies and plans to bring excellence in higher education and to raise and

ensure quality standards. All-round development of the students is our aim, so that they can confidently face the challenges of a highly competitive world. The task of the Principal is stimulating as he/she is not only the academic and administrative head, but also because he/she is the Principal of the lead college of Vidisha District having ten other Govt. colleges under its jurisdiction. The college collects, compiles and sends information to Department of Higher Education regarding admissions, scholarships, number of employees, non-gazetted roster, Assembly queries from all colleges. The responsibility of verification and registration of forms of B.Ed. students, also vests with this college. Principal of college functions as investigating officer and Officer in-Charge in disciplinary and legal matters. He distributes miscellaneous works to individuals or designated committees to carry-out the plans envisioned by the Department of Higher Education. Govt. Girls College, Vidisha is the centre of various activities pertaining to various awareness drives, election, Sanitation, health & hygiene, COVID vaccination etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	00
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All rules and regulation of the department of Higher Education and the office of Additional Director, BhopalNarmadapuram division are followed in totality. Being the lead college of Vidisha District, orders received from the higher level are sent to the government/government aided and private colleges under the jurisdiction. The Principal is the head of the institution, supported by heads of various departments, including heads of teaching departments, semester cell, IQAC, sports officer, registrar, and librarians. Academic decisions are taken on the advice of the HODs, senior faculty members and IQAC. Matters related to examination are taken care of by the semester cell under the supervision of the Principal. Administrative decisions are taken with the approval of Janbhagidari committee and staff council, Finance, purchase and budget related matters are handled by the finance/purchase committee. The final decisions are taken by the

Principal according to the rules of the Govt. and the affiliating University, on 4 NAAC for Quality and Excellence in Higher Education Copyright Reg. No: L-94712/2020 7 the recommendations of HODs or Conveners of various committees

File Description	Documents
Paste link for additional information	https://www.govtgirlscollegevidisha.com/
Link to Organogram of the Institution webpage	http://www.govtgirlscollegevidisha.com/programs/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Govt. Girls PG College Vidisha believes in maintaining healthy and congenial working environment. The institution focuses constantly on career development opportunities, personal health consciousness, friendly interpersonal relationship in the campus, awareness about environment, etc. Involvement of teaching faculty, non-teaching staff and students is ensured in all such pursuits. For e.g.- Recognizing the need of regular updation of knowledge, technology and skills, members of the teaching staff are encouraged to attend seminars, webinars, conferences, workshops and

training programs, both in the college and in other institutions within the state and outside too. In order to make teaching and learning process effective, interesting and imbibing, many smart classrooms are functioning. Additionally, there is one virtual classroom. Yoga and meditation are the best practices of this college where all teaching and non-teaching staff and students participate and able to make a perfect life and work balance. Health check-up camps are also organized with the help of NSS volunteers for the welfare of teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As regards the teaching faculty, Self-Appraisal Forms have been prescribed by the dept. of HE. Each faculty member submits their Self-Appraisal Report describing work assigned, achievements, additional tasks 5 NAAC for Quality and Excellence in Higher Education Copyright Reg. No: L-94712/2020 11 performed with respect to the academic calendar. They also describe participation in

various committees, seminars and conferences, conduct of examination, publication of Research papers, functioning as research Guides, etc. Self-appraisal forms are forwarded by Head of the Departments, then IQAC assess these forms of teaching faculty and then forward to the Principal for writing his final comments. Similarly, for class three non-teaching staff, Self-Appraisal report is obtained in their respective prescribed forms by the Principal for giving his assessment report. The college follows a systematic Performance Appraisal System for teaching and non-teaching staff. The institution evaluates teachers based on teaching, research and participation in development activities and due importance is given to all the activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit The Govt. Girls PG College Vidisha has an Internal audit Committee that ensures financial transparency, the issues regarding budget, income and expenditure. This committee, tally the fee received from students with DFC (Daily fee Collection), Bank statement and cash, book any irregularities are reported to the Principal to rectify it. The Internal audit is conducted every financial year. The College appoints a qualified Chartered Accountant with the approval of the "Internal Audit Committee" for internal audit of the teaching and non-teaching faculty. The C.A. audits the finance related documents, balance, budget, income and expenditure, IT return, Form 16, etc. If any objections they are recorded and done away with. **External Audit** The Accountants and General MP (AGMP) Gwalior carries out the audit of Govt. Girls PG College Vidisha at a regular interval of 1 to 2 years and examines the entire income and expenditure in both government and nongovernment sources. The minor errors which are observed during the audit are removed and the audit 6 NAAC for Quality and Excellence in Higher Education Copyright Reg. No: L-94712/2020 13 report is handed over to the head of the institution. The major errors are reported in writing an

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As Govt. Girls PG College Vidisha is a Government college the college receives budget in salary head, 6 NAAC for Quality and Excellence in Higher Education Copyright Reg. No: L-94712/2020 14 contingency, scholarship and grant under RUSA and World Bank. The budget is received in salary head from which salary is disbursed to all the teaching faculty and non-teaching staff throughout the year. Presently this is done online. Under contingency head, the budget is received for the entire year which is to be spent within the session. If need be for more grant, the demand is made separately for allotment. The scholarship is disbursed directly into the account of concerned student on the bases of their caste and class. Likewise allotment is made for the accommodation of student (who couldn't be allotted room in the Hostel). For the development of the institution, Rs. 270 is contributed by each student per year as "Janbhagidari Fee". This amount is incurred on furniture, purchase of necessary equipment, repairs and maintenance this is done according to the rules and regulation with due approval of "Janbhagidari Samiti".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Enhancement of student potential through training programmes IQAC committee organizes various seminars, webinars, workshops, lecture series and many other academic activities. A large number of students participate in these academic activities. Some of the activities organized by the IQAC are:-

1. Organised online Webinar on Importance and relevance of Human rights.

2- Organised Essay competition on International Literacy day

3-Organisedonline District level Yuva Utsava 4-Organisedn online Yoga training

5-Organised webinar on Dandi March Yatra

6-Organised online workshop on Financial workshop

7-Organised Induction program for newly admitted students

8-Organised online discussion on Mother tongue and Mahatma Gandhi in National education policy 2020

9-Organised online Special lecture series

10-Organised webinar on Values and principles of Indian constitution

11-Organised online workshop on international Cancer day

12-Organised webinar on International biodiversity day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC committee reviews the various documents, Academic Calendar, Time Table of each department & individual faculties, Syllabus, Plan of Action and Action Taken Report, Field and Educational Trips, Annual Confidential Report, Feedback System, student tracking data, documentation of records of teaching practices, curricular and cocurricular activities etc. IQAC takes regular meetings with head of the departments to monitor conduction of classes and encourages to use of ICT and smart classrooms for teaching and learning. Also arranges remedial Classes for slow learners and advance learners are motivated for peer learning and go for extended learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Though our college is a Girls college, to maintain safe, secure and healthy atmosphere in the campus, the college has taken various measures like installation of CCTVs in all class rooms and entry and exit points of every building. The college has active Discipline Committee and Women Grievance Redressal Committee, which take appropriate action to ensure safe and healthy environment in the campus. The college organizes various lectures, various competitions like Rangoli, wall painting, speech and debate competitions etc. to inform students regarding gender equity, gender laws and gender sensitive issues. It also celebrates Poshan maah and breast feeding week every year to promote women health and empowerment. International Day for Women is celebrated by creating awareness on gender equality, sensitivity, and justice. The IQAC committee organized special talks on gender sensitization and cybercrime every year

File Description	Documents
Annual gender sensitization action plan	http://www.govtgirlscollegevidisha.com/anti-ragging-cell/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>00</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Solid Waste Management The college has banned plastics in the campus and promotes use of paper files and disposal cups in place of plastics files and cups. To collect solid waste, dustbins have been placed at classrooms, corridors, office rooms, principal's chamber, departments and several other locations in the campus. These dust bins are cleaned, sanitized and disposed daily by Sweeper. Solid wet waste from the canteen is disposed off in a proper way. Concrete steps are taken to reduce use of paper - both sides printing for assignment, notices, reports, submission etc. is practiced; official communication is through E mails, what's app, pdf files, PPTs, word files, Xcel etc. Old newspapers and stationery are sold to scrap dealers after tendering process. Non-biodegradable materials such as plastic waste, polythene, metallic waste, glass, etc. are segregated; sold through the process of tender as per govt. procedure</p> <p>Liquid Waste Management</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1-VCxDDVS_RhPBFSf7jDOEC3r1RDt3_6Ci/edit?usp=sharing&ouid=116845532483299944736&rtpof=true&sd=true
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The faculty members of our college hail from various cultural backgrounds of Madhya Pradesh and other states of India bringing a mini-India into the campus. The non-teaching staffs and students are belonging to various social, cultural and religious communities of Madhya Pradesh. Our college believes in equal treatment to all</p>
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irrespective of caste, creed, religion or cultural beliefs enshrined in our constitution. Our college follows the reservation policies laid down by the govt. for admission of students; ensure transparency during admission process, fee concession, financial assistance, and scholarships. Books are provided from library to students of SC/ST category. Induction programmes help students to shun their initial hesitation. . Faculty members, non-teaching staff and students from all backgrounds take part in festivities during National days celebrations and social and cultural events like World Hindi Day, National Youth Day, International Girl Child Day, International Women's Day, International Labour Day, World Health Day, World Environment Day, Earth Day, Kaumi Ekta Week, etc. Students pay reverence to their teachers on Teachers Day and New Year. Teaching and non-teaching staff celebrates Vasantosava, Diwali, Eid etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt. Girls P.G. College Vidisha organizes various activities that strengthen constitutional values, rights, duties and responsibilities of students. The Constitution of India assigns high values and responsibilities on citizens through fundamental duties enshrined in the constitution under article 5 1A like respect for the National Flag and the National Anthem, renounce practices derogatory to the dignity of women, uphold and protect the sovereignty, safeguard public property and promote education unity and integrity of the country, render national service when called upon, promote harmony and the spirit of common brotherhood, , value and preserve the rich heritage and environment of the country. Our college celebrates Independence Day, Republic Day and Constitution Day every year with sensitization of students on accountability towards the constitutional values, rights, duties and responsibilities of citizens. The institution organizes seminar, speech competition, rangoli, poster and debate competitions every year on Constitution Day and National Voters Day to make students aware towards their democratic rights and duties. They also learn about rights and duties, liberty and equality, justice, welfare

state, power and authority, Indian National Movement, Fundamental Rights and Duties in political science and history classes at UG and PG levels.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates all national and international days, events and festivals and organises various activities like lectures, seminars, speech, sports, quiz, rangoli, poster presentation, dabates, wall paintings etc on Gandhi Jayanti, Vivekanand jayanti , Teachers day, Sushashan day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Celebration of comemorative days-The college believes in celebrating events and festivals in college as an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Our institute is well aware of creating a good citizen and always taken the responsibility of holistic development of the students. The institution is not behind to celebrate the birth and anniversaries of national heroes and important day. All these days receives the rich history of our nation. When an event is celebrated the students remember and get inspired by the life stories of the great national heroes.

2. Use of One sided paper- Our institute is using the already used one sided papers for all the official works and even for the prepration of notes by the teaching staff. So, we are avoiding the wastage of papers and finally contributing to the environment as, papers are product from the trees. It takes 70% less energy and water to recycle paper than to create new paper from trees.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The staff of the college uses one sided paper for the official work to save the waste of paper which ultimately avoids the exploitation

of the environmental resources. The used papers are stored in a box and kept for further use in future. The students and the staff of the college prefer local and fresh food instead of packaged food which is not healthy and equally the disposable stuff is not good for the environment. The crockery and other utensils are used for serving the eatables to avoid the use of plastic material. The campus of the institute is lashed with lush green trees and the institute plants all the varieties of trees in the campus every year making the institute distinguished with good environment zone. The botanical garden has "tulsi udhyaan" and some other medicinal plants for eg. Giloy, bel, arjun etc. The institute has developed the culture that every member of the staff has to plant a tree and look after it. The institute facilitates the guest in the college by giving a plant as a token of respect, even on the occasion of birthdays and retirement of the staff or any other events organized in the institute We felicitate with a plant as a token of respect.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Construction of new smart class rooms.
2. Development of research lab
3. Registration of Alumni cell
- 4- Development of e Library